

## **BUILDING PERMIT**

### **NO CONSTRUCTION MAY COMMENCE UNTIL YOU HAVE ANY APPROVED PERMIT IN HAND**

Non-refundable Permit filing fee:

- \$50.00-New building and additions
- \$20.00-Fences, Decorative landscaping, small utility sheds
- Sidewalk and Driveways-No fee, but need application

Needed:

- Drawing noting lot line, placement of structure.
- Distance between lot line and proposed structure (Please note front yard, side yard, ect.)

Measurement needs to be taken from property owners lot lines. (This would not include city right-of-way)

Building Permit is needed for construction of:

- 1) Fences
- 2) Portable Sheds
- 3) Addition
- 4) Patios other than just a cement slab
- 5) Accessory building
- 6) Permanent type swings/jungle gyms
- 7) All new construction
- 8) Sidewalks and Driveway (Building Permit required, but there is no fee)

**Please be prepared for Zoning Administrator**

- 1) Stake or mark property lines
- 2) Mark out outline of structure
- 3) Provide phone number so the Administrator can set up a viewing time

Fences may be placed within 1 inch of property line.

*Information regarding lot line should be accurate. Even though a permit is approved off of information given by the property owner to the Zoning Administrator, other property owners still have the right to challenge. This may require you to prove your established lot lines.*

ALL PERMITS EXPIRE ONE (1) YEAR FROM THE APPROVAL DATE

**APPLICATION FOR BUILDING PERMIT  
CITY OF NORA SPRINGS, IOWA**

Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Owner's Address \_\_\_\_\_

Lot Dimensions \_\_\_\_\_ Square Footage of Lot \_\_\_\_\_ Zone \_\_\_\_\_

Type of Project \_\_\_\_\_ Construction Materials \_\_\_\_\_

Use of Building \_\_\_\_\_ Sq. Footage of Building \_\_\_\_\_

Height of Sidewalls \_\_\_\_\_ Is property in flood plain \_\_\_Y\_\_\_ \_\_\_N\_\_\_

Distance of Construction from front lot line \_\_\_\_\_

Distance of Construction to side yards; E or N \_\_\_\_\_ S or W \_\_\_\_\_

Distance of Structure from house or other buildings \_\_\_\_\_

Please draw a plan to scale of the lot indicating north and name of adjoining street or streets. Show the new structure and indicate the distance between that and the lot lines. If this is an accessory building, please show distance between this structure and main building.

Estimated cost of Project \$ \_\_\_\_\_

**Permit Fee: \$50.00-New Building and Additions**  
**\$20.00-Fences, Decorative landscaping, small utility sheds**  
**No Fee-Sidewalks and Driveways (Still need Application completed)**

**I hereby certify that I have checked and complied with all zoning regulations and flood plain regulations in deficiencies effect at the time of application and agree to remove or bring into compliance all at my own expense upon being notified of any non-compliance.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**ZONING CODE: PERMIT EXPIRES 1 YEAR FROM APPROVAL DATE**

Zoning Code that Applies to Project \_\_\_\_\_

Copy given to Applicant \_\_\_\_\_ Conforms to Zoning Code Yes \_\_\_ No \_\_\_

**ZONING ADMINISTRATOR CONFIRMATION:**

Approved on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ Zoning Administrator

Disapproved on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ Zoning Administrator

**If the permit does not meet code specification, you may file a request for a consideration of a variance or a conditional use of property with the Board of Adjustment. There is a \$50.00 nonrefundable application fee which shall be filed within 10 days of the original disapproval date of the building permit. If you wish to consider, applications for variance or conditional use forms may be picked up at City Hall.**

***Procedure to come before the Board of Adjustment:***

***A. File Variance or Conditional Use Application***

***B. A public hearing notice will be published and property owners within 200 feet of the property will be notified and be given the date and time of hearing.***

***C. You will be required to be present at this hearing to answer any questions the Board may have. Failure to be present, application will automatically be denied.***

**The Board of Adjustments decision is final. Property owner's recourse is to file with District Court.**

**BUILDING PERMITS EXPIRE 1 YEAR FROM APPROVAL  
DATE**



# ELECTRICAL PERMIT REQUIREMENTS

Iowa Statewide Electrical Permits and Inspections start on March 1, 2009

## NEW CONSTRUCTION:

Electrical permits will be required for all new electrical installations including residential, commercial, and industrial in all areas of the state that are not currently under the jurisdiction of a political subdivision which performs electrical inspections.

## EXISTING CONSTRUCTION:

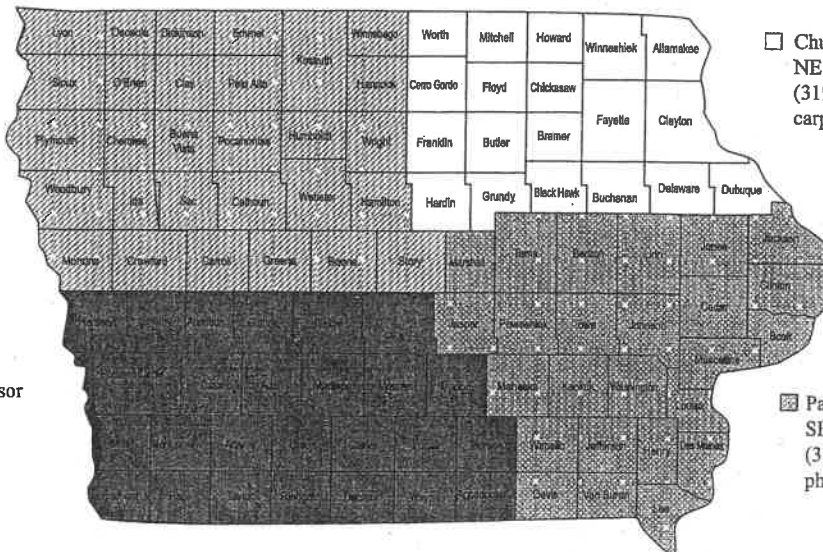
Electrical permits will be required for all new installations and alterations unless **all** of the following conditions apply: (1) The installation is under the direct supervision of a licensed electrician. (2) The installation does not in anyway involve work within a new or existing switchboard or panelboard. (3) The line to ground installation does not exceed 30 amperes. (4) The line to ground installation does not exceed 277 volts single phase.

## ROUTINE MAINTENANCE:

Electrical permits will not be required for routine maintenance. *Routine Maintenance* has been defined as "the repair or replacement of existing electrical apparatus or equipment of the same size and type for which no changes in wiring are made".

For more information, contact the State Electrical Inspector Supervisor in your area as indicated below. For electrical license information, access our web site: [iowaelectrical.gov](http://iowaelectrical.gov) or call 1-866-923-1082.

Dwight Kramer  
 NW Electrical Inspector Supervisor  
 (515) 290-0629  
[kramer@dps.state.ia.us](mailto:kramer@dps.state.ia.us)



Chuck Carpenter  
 NE Electrical Inspector Supervisor  
 (319) 415-4952  
[carpente@dps.state.ia.us](mailto:carpente@dps.state.ia.us)

Brian Young  
 SW Electrical Inspector Supervisor  
 (515) 971-5893  
[byoung@dps.state.ia.us](mailto:byoung@dps.state.ia.us)

Pat Hansen  
 SE Electrical Inspector Supervisor  
 (319) 430-4916  
[phansen@dps.state.ia.us](mailto:phansen@dps.state.ia.us)

Patrick Merrick - Chief Electrical Inspector ~ (515) 725-6147 ~ [merrick@dps.state.ia.us](mailto:merrick@dps.state.ia.us)